

International Adoption Guides, LLC
21 E Woodrow Ave, PO Box 147 Belmont, NC 28012
Adoption Home Study Service Agreement

This Agreement is entered into by and between of International Adoption Guides, LLC, Belmont, NC (home study worker/agency) for the purpose of an adoption home study for the prospective adoptive applicant(s)

All parties understand and agree to the following service provision terms:

INTERNATIONAL ADOPTION GUIDES, LLC will:

1. Provide a home study with clear definition of required inclusions for an adoption home study (Exhibit A).
2. Promptly answer any questions the family may have regarding agency programs and procedures.
3. Maintain confidentiality of discussions between the agency and adoptive parents.

Home Study Agency Fee of \$ _____ will include:

1. Provide adoption home study services in compliance with NORTH CAROLINA, Section C Child-Placing Agency: Adoption 10 NCAC 41P .0108, Guidelines and International Adoption Guides, LLC's home study inclusion criteria (exhibit A).
2. The right to approve or disapprove an adoption home study. All homestudies have to be approved by the International Adoption Guides, LLC homestudy committee.
3. The right to request additional information and/or evaluations during the home study.
4. The right to approve a home study only after receipt of all clearance and required documents.
5. Submission of an approved notarized original home study to the prospective adoptive parent's local BCIS office, 2 original copies to International Adoption Guides, LLC and 2 copies to prospective adoptive applicant(s).

Prospective Adoptive Applicant(s) will:

1. Be forthright and truthful in provision of information.
2. Submit the application and supporting documentation within 3 months of the initial application date.
3. Be invoiced by International Adoption Guides, LLC for all fees associated with the home study according to the International Adoption Guides, LLC fee structure.
4. Notify International Adoption Guides, LLC if any problems or concerns exist with the home study process.

Payment Policy:

1. Refunds will not be provided once home study services are started.

2. Payments for all homestudy and post placement services are due with an initial application and service agreement.
3. We acknowledge that we have read and understand the Home Study Service agreement, fee, and Payment Policy. Intending to be legally bound we hereby agree to pay for all services in full in accordance with the above fee structure and agree to the terms outlined in this Service Agreement.

Adoptive Applicant #1's Signature

Date

Adoptive Applicant #2's Signature

Date

Address:

Home Study Worker/Agency Representative

Date

International Adoption Guides, LLC
PO Box 147
Belmont, NC 28012

(EXHIBIT A)

International Adoption Guides, LLC
Home Study / Replacement Assessment Requirements Policy

International Adoption Guides, LLC will conduct a pre placement assessment within 90 after a clients' application is accepted. The assessment process must be a joint effort of the adoption agency and the applicants to determine the kind of child the applicants can best parent. Any assessment that was completed 18 months or more before placement of a child occurs must be updated to include current information about the family. Physical examinations of family members must be current to within 12 months of the assessment. The assessment will include but is not limited to at least one home visit, one face-to-face meeting with each individual family member over the age of six years old, and one group meeting. The assessment will include but is not limited to the information listed below.

According International Adoption Guides, LLC policies and procedures, North Carolina Adoption Services regulations section C- 10NCAC 41P .0108 and BCIS Guidelines home studies accepted by International Adoption Guides, LLC must include the following criteria:

(a) International Adoption Guides, LLC conducts a pre placement assessment within 90 days after the request has been accepted. The assessment process includes at least one personal interview, and separate face-to-face interviews with each member of the household above six years of age. The assessment process is a joint effort of the adoption agency and the applicants to determine the kind of child the applicants can best parent. Any assessment that was completed 18 months or more before placement of a child occurs is updated to include current information about the family. Physical examinations of family members are current to within 12 months of the assessment.

(b) The agency assesses the following areas and records the information in the adoptive applicants' record:

- 1) The applicants' reasons for wanting to adopt;
- 2) The strengths and needs of each member of the household;
- 3) The attitudes and feelings of the family, extended family, and significant others involved with the family toward accepting adoptive children, and parenting children not born to them;
- 4) The attitudes of the applicants toward the biological parents and in regard to the reasons the child is in need of adoption;
- 5) The applicants' attitudes toward child behavior and discipline;
- 6) The applicants' plan for discussing adoption with the child;
- 7) The emotional stability and maturity of applicants;
- 8) The applicants' ability to cope with problems, stress, frustrations, crises, and loss;
- 9) The applicants' ability to give and receive affection;
- 10) The applicants' child-caring skills and willingness to acquire additional skills needed for the child's development;
- 11) The applicants' ability to provide for the child's physical and emotional needs;

- 12) Whether the applicant has ever been convicted of a crime other than a minor traffic violation;
- (13) The strengths and needs of birth children or previously adopted children,
- (14) The applicant's physical and mental health, including any addiction to alcohol or drugs;
- (15) Current financial information provided by the applicant, including property and income;
- (16) The applicants' personal character references;
- (17) The applicant's religious orientation, if any;
- (18) The location and physical environment of the home;
- (19) The plan for childcare if parents work;
- (20) Recommendations for adoption concerning the number, age, sex, characteristics, and special needs of children who could be best served by the family;
- (21) Any previous request for an assessment or involvement in an adoptive placement and the outcome of the assessment or placement;
- (22) Whether the individual has ever been a respondent in a domestic violent or a proceeding concerning a minor who was allegedly abused, neglected, abandoned, or delinquent, and the outcome of the proceeding;
- (23) Whether the applicant has located a parent interested in placing a child for adoption with the applicant, and a brief, non-identifying description of the parent and the child;
- (24) The applicants' age, date of birth, nationality, race, or ethnicity, and any religious preference;
- (25) The applicants' marital and family status and history, including the presence of any children born to or adopted by the applicant, and any other children in the household;
- (26) The applicants' educational and employment history and any special skills;
- (27) Any additional fact or circumstance that may be relevant to a determination of the applicant's suitability to be an adoptive parent, including the quality of the home environment and the level of functioning of any children in the household.

When any of the information listed in the above paragraph is not reasonably available, the pre placement assessment states the reason the information is unavailable.

(c) The assessment is prepared and typed for review by the agency's adoption review committee, and becomes a part of the applicants' permanent record.

(d) Once the agency has made a decision regarding the suitability of the applicant as an adoptive placement, the pre placement assessment shall include specific documentation of the factors, which support that determination. If the agency determines that the applicant is not suitable to be an adoptive parent, the assessment includes specific documentation of the factors, which support that determination.